



# Martin Fluid Power

Corporate Headquarters: 84 Minnesota, Troy, MI 48083  
Phone: (248) 585-8170 · Fax: (248) 585-4398 · www.mfpseals.com

## Customer Maintenance / Credit Agreement Form

Please use this form for new Customers or changes to existing Customers.  
Fax and or E-mail to [accounting@mfpseals.com](mailto:accounting@mfpseals.com).

### ATTENTION:

- To open your account this form must be completely filled out.
- In order to effectively process the credit application, please submit three business credit references and one bank reference.

### Customer Information

Customer Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Entity: \_\_\_\_\_ Year Est.: \_\_\_\_\_

Company Classification: \_\_\_\_\_

Employer Identification Number (EIN): \_\_\_\_\_

Bill To Address Line 1: \_\_\_\_\_

Bill To Address Line 2: \_\_\_\_\_

City: \_\_\_\_\_

State/Province/Region: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Tax Exemption Number

(\*If Applicable): \_\_\_\_\_

**\*Note:** If your company is currently Tax Exempt, please provide your Tax exemption number, and include a copy of the Tax Exempt Certificate for each ship-to locations if more than one, when you e-mail or fax this form. **If we do not have a copy of your certificate on file, you will be charged tax until we receive it.**

### Company Contacts - Managers

Purchasing: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Accounting / Controller: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

General / Owner-Officer: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Shipping Information

#### Shipping Terms: FOB Factory / Shipping Point

Ship to Address:  Same (as above)  Different (see below)

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

City: \_\_\_\_\_

State/Province/Region: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Freight Options:  Prepaid & Add

Collect/Consignee Acct. #: \_\_\_\_\_

Freight Carrier: \_\_\_\_\_

Residential: \_\_\_\_\_

### Retrieval Information

How did you learn about Martin Fluid Power: \_\_\_\_\_

### Select all that Apply:

- New Account  Quote  Customer Change  Add to Mailing List

Customer #: \_\_\_\_\_

### Martin Fluid Power - Policy

**HOW TO ORDER:** Call, fax or E-mail the stocking location closest to you. For fast and accurate service, please give complete description of each item, specifying an MFP Part Number, size, material and quantity desired. All orders received are subject to credit approval.

**MINIMUM ORDERS:** All invoices are subject to a \$2.00 line and \$15.00 total order minimum.

**PAYMENT TERMS:** Our payment terms for all open accounts are 1% 10 Net 30 days. Accounts over 30 days will be reviewed daily. All accounts that reach 60 days from date of invoice will be automatically changed to a COD account until the past due amounts are paid. At 90 days past invoice date, accounts will automatically be changed to a credit hold status, until the past due amount is received. We accept Visa, MasterCard and American Express. If you prefer, we will ship COD. Payment for all products must be in U.S. dollars unless agreed upon prior to order.

**RETURNED GOODS:** Before any item can be returned, a Return Authorization Number must be obtained from our customer service department. This RA# must appear on all packages sent in to MFP, whatever the reason. Parts must be returned within 30 days of receipt of goods. Returned items are subject to a 20% restocking charge. All returns are subject to inspection by our Quality Control Department and may be rejected if not in resalable condition. Special order items are non-returnable.

**NON-CATALOG ITEMS:** It is important to note that the range of products available from Martin Fluid Power is not limited to those shown in this catalog. Our factories have the ability to produce almost any size and type of seal required. Please contact our customer service for any item not shown.

**CANCELLATIONS:** If you need to cancel an order, please contact the same location who received your order. Orders may be cancelled subject to payment of expenses incurred and only if production has not begun.

**WARRANTY:** Martin Fluid Power's exclusive warranty is against defects in materials and workmanship at the time of shipment. It is in lieu of all other warranties. There is no implied warranty of merchantability or fitness for a particular purpose. The exclusive remedy is replacement of defective products or, at our option, refund of their purchase price. All damages exceeding the purchase price are excluded, whether consequential or otherwise, regardless of cause. The sale of our products under any other warranty or guarantee, expressed or implied, is not authorized by the company. All technical advice, services and recommendations rendered by Martin Fluid Power, or its affiliated companies are gratis. They are based on technical data which the seller believes to be reliable, and are intended to be used by persons having skill and know-how and ability to analyze the application where the product will be used and apply the information to it at their own discretion and risk. We cannot assume or accept any responsibility for results obtained or damages occurred from any installer's decisions or work, in whole or in part.

### Credit Agreement

I understand the following and will abide by your company regulations:

- Notify Martin Fluid Power of any changes in ownership of our company.
- If granted credit, our company agrees to pay all invoices within 30 days of invoice date.
- It is agreed that our company will pay 1.5% per month which is 18% yearly for all past due balances.
- It is agreed that our account will become COD if we fail to pay invoices within the above stated terms.
- It is agreed that if our company claims to be "Tax Exempt" we must provide a current copy of our Exemption Certificate or we will be charged tax on our purchases until the certificate is submitted.
- Our company financial condition is satisfactory and we can meet all financial obligations.
- There are no lawsuits or judgements against me at this present time. If our company defaults on payment of any outstanding valid invoices we agree to pay attorney and/or collection expenses.

I AGREE TO PAY MY ACCOUNT WITHIN THE TERMS AND AUTHORIZE YOU TO OBTAIN SUCH INFORMATION YOU MAY REQUIRE CONCERNING THIS APPLICATION.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

WE ACCEPT

